

**SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029**

SCHOOL BOARD MEETING **July 18, 2012** **6:30 p.m.**

Present: Karen Trimble, John Fuhs, John Quast, Jim Douglas, and Rebecca Morrison. Bob Antholine, Joan Fritzler, Brenda O'Brien, and Kristin Magnuson were also present.

Excused: Melissa Thompson

Also in attendance: Nine citizens were in attendance as well as the following staff members, Charisse Hoffman, Andrew Joseph, Diana Hoffman, Sue Peterson, Andrea Kolpien

CALL TO ORDER

Karen Trimble, President, called the meeting to order at 6:30 p.m., read the Notice of the Meeting, led those in attendance in the Pledge of Allegiance, and noted that all members were present.

Jim Douglas moved that the agenda be approved as presented. Rebecca Morrison seconded and the motion carried 5-0 on a voice vote.

Citizens' Forum – Jodi Patterson expressed kindergarten concerns regarding the timing of the decision. Jill Allen voiced concerns regarding part-time job postings for art and music.

INFORMATIONAL ITEMS

Principal's Report - Mr. Antholine said he has been getting acquainted with staff and the transition has gone smooth so far.

2013 8th Grade Washington DC Trip – Mr. Antholine spoke about the timing of the trip and the need to determine a change in the timing of the trip.

Superintendent's Report

Enrollment Update – Board members reviewed the Enrollment Report provided by Mrs. Thompson.

Update on Building Projects

Parking Lot – Parking lot construction started on Monday, July 16. Mr. Antholine said the building will be re-keyed beginning July 27 and should be completed by July 30. All exterior doors will be key card only.

Board members went out and walked the current parking lot and, thereafter; felt that to extend the bike path would not be prudent for safety and financial reasons.

Security/Cameras – A total of 26 security cameras have been installed; nine are located outside. Mr. Antholine and Mrs. Thompson will have viewing privileges.

ACTION ITEMS

Approval of Minutes - John Quast moved to approve of the following minutes: June 18, 2012 – Regular Meeting and June 18, 2012 – Executive Meeting. Jim Douglas seconded and the motion carried 5-0 on a voice vote.

Business Services

Monthly Accounts – Rebecca Morrison moved to approve expenditures as presented in the amount of \$512,613 and acknowledged the receipt of \$873,290 during the month of June 2012. John Fuhs seconded and the motion carried 5-0 on a voice vote.

Approval of 2012-2013 Budget for Presentation at the Annual Meeting – Mrs. Fritzler spoke about recent changes to the proposed budget to be brought to the Annual Meeting. Changes since the last Board meeting were highlighted. Rebecca Morrison moved to approve of the 2012-13 budget for presentation at the Annual Meeting. John Quast seconded and the motion carried 5-0 on a voice vote.

Personnel

Acceptance of Resignation – John Quast moved to accept the resignation of Jennifer Hauser. Rebecca Morrison seconded and the motion carried 5-0 on a voice vote.

Approval of Personnel Contracts – John Quast moved to approve of the proposed personnel contracts. Rebecca Morrison seconded and the motion carried 5-0 on a voice vote.

Policy Revision Appearing For Second Reading - The following policies were presented for a second reading of revisions: Curriculum, Policy 330, Extracurricular Activities, Policy 370, Teacher and Classroom Assignments, Policy 433.1, Alcohol and Other Drugs, Policy 443.4, Nursing and Emergency Services, Policy 453.1, Nursing and

Emergency Services, Administrative Rule, Communicable Diseases, Policy 453.3, Dispensing Medication to Students, Policy 453.4, Fund Balance, Policy 662.3, Purchasing, Policy 672, Safety Drills, Policy 723.1, Community Use of School Facilities and Guidelines, Policy 830, Communication with Law Enforcement, (Old) Policy 850 (delete) , Access to School Building, Policy 860, Relations with Law Authorities, Policy 882 and Student Records Guidelines, Policy 347.

Waive Third Reading and Approve Policy Revision – Jim Douglas moved to waive the third reading and approve of the following policies: Curriculum, Policy 330, Extracurricular Activities, Policy 370, Teacher and Classroom Assignments, Policy 433.1, Alcohol and Other Drugs, Policy 443.4, Nursing and Emergency Services, Policy 453.1, Nursing and Emergency Services, Administrative Rule, Communicable Diseases, Policy 453.3, Dispensing Medication to Students, Policy 453.4, Fund Balance, Policy 662.3, Purchasing, Policy 672, Safety Drills, Policy 723.1, Community Use of School Facilities and Guidelines, Policy 830, Communication with Law Enforcement, (Old) Policy 850 (delete) , Access to School Building, Policy 860, Relations with Law Authorities, Policy 882 and Student Records Guidelines, Policy 347. John Quast seconded and the motion carried 5-0 on a voice vote.

DISCUSSION ITEMS

2012-13 District Goals – Board members reviewed the list of Board Goals and volunteered to serve on the committees as follows: Goal 1 – Jim Douglas and John Quast, Goal 2 – Rebecca Morrison and Karen Trimble, Goal 3 – Rebecca Morrison and John Fuhs, Goal 4 – Karen Trimble and Rebecca Morrison, Goal 5 – Karen Trimble and John Fuhs and Goal 6 – John Quast and Jim Douglas.

Additional/Optional Building Capital Improvement Projects – Board members would like more information on the wall-pack (lighting) proposal and extension of the east sidewalk.

ANNOUNCEMENTS

Board members reviewed the calendar of future meetings and events. Two special Board Meetings were scheduled as follows: July 31, 2012 at 5:15 p.m. and August 20, 2012 at 6:30pm.

ADJOURNMENT

At 8:30 p.m., Jim Douglas made the motion to adjourn which was seconded by John Quast and carried 5-0 on a voice vote.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk